BY-LAWS – Bellevue Women's Golf Club Amended & Approved on October 30, 2024

ARTICLE I: Meetings and Dues

1. The Executive Board Meeting shall be held at the beginning of the fiscal year to draft a proposed budget for the coming year and make plans for the Board of Directors and Annual Meetings.
2. The Board of Directors Meeting shall be held one week prior to the Annual Meeting to confirm plans for the upcoming season.
3. The Annual Meeting of the Club shall be held within one month prior to competition at the direction of the Captain.
4. The General Meeting shall be held in the Fall for the election of Officers.
5. BWGC fiscal year is January 1 to December 31.
6. Dues must be paid to be an active voting and playing member of BWGC.

ARTICLE II: Nomination and Election of Officers

1. The officers of the Club shall hold office for a period of one fiscal year, with the exception of the State Trustee who shall hold office for two years in accordance with the WSWPLA Constitution and the City Trustee shall hold office for two years.
2. A Nominating Committee for the following year's officers shall consist of five members, one of whom shall be a Board Member. They will choose their own Committee Chair.
3. This committee will post a slate of nominees by September 30.
4. Additional nominations for each office may be made from the floor with the consent of the nominee.
5. The election of officers and trustees shall be by written ballot, unless there is only one nominee per office.
6. Elections shall be decided by the majority of members at the Fall General meeting.

ARTICLE III: Duties of Officers

1. **Captain shall** on behalf of the club**:**
   a. Preside at all meetings.
   b. Appoint all Committee Chairs.
   c. Serve as the Chair of the Board of Directors.
   d. Be the liaison to the WSWPLA and GSWPGA or appoint an alternate.
2. **Co-Captain shall:**
   a. In the absence of the Captain have all the powers and duties of the Captain.
   b. Be the Tournament Committee Chair.
      1) Be Chair of the Captain's Cup & Club Championship.
      2) Be coordinator of the two sub-chairs – Special Events & Weekly Competition.
      3) Be asked to be Captain the following year.
3. **Secretary shall:**
   a. Keep minutes of all meetings, sending a copy to the Captain.
   b. Serve as Secretary of Board of Directors and keep minutes of its meetings.
   c. Give to the members whatever notices may be required by the By-Laws.
4. **Treasurer shall:**
   a. Work with the Membership Chair to maintain a roster of the membership.
   b. Be charged with the custody of all funds.
   c. Maintain a sufficient set of records to reflect the financial conditions of the Club.
   d. Read a financial statement at each annual meeting.
   e. Collect all obligations other than dues.
   f. Pay current expenses of this Club as directed.
   g. Shall prepare a proposed budget for the upcoming year for consideration at the Executive Board meeting.

5: **State Trustee shall:**
   a. Be the liaison between WSWPLA and BWGC.
   b. Collect entry fees for State functions.
   c. Be State Trustee for two years.
6: **City Trustee shall:**
   a. Be the liaison between GSWPGA and BWGC.
   b. Collect entry fees for City functions.
   c. Be City Trustee for two years.
7: **Parliamentarian shall:**
   a. Be responsible for Club meetings complying with Roberts' Rules of Order.

ARTICLE IV: Duties of the Board of Directors

1. **The Board of Directors shall**:
   a. Consider all matters concerning this Club.
   b. Present recommendations to general meetings of this club.

ARTICLE V: Special Meetings

1. Special meetings of this Club shall be called by the Captain or at the direction of the Board of Directors by posting a notice one week prior to such a meeting.
2. A quorum shall consist of 1/10th of the membership.

ARTICLE VI: Handicaps (World Handicap System)

1. Under the supervision of the Handicap Committee Chair, handicaps will be computed with USGA rules, using the World Handicap System. The best eight (8) scores out of the last 20 are used to insure a fair handicap.
2. Players are required to turn in all play day attested 18-hole score cards.
3. For Handicap purposes, players are responsible for posting all acceptable scores, using the World Handicap System on the day of play. This includes all rounds played under the Rules of Golf on all rated courses.
4. Unplayed Holes: if between **10-17 holes** are completed:
   a) Required to post scores using the hole-by-hole option.
   b) Score Differential calculated based on the specific holes played.
   c) Expected score for the number of holes not played is used.

ARTICLE VII: Eclectic

1. There shall be an Eclectic Competition – Low Net, by division.
2. This competition will be figured at full handicap and this handicap will be the one in effect the final day of the Eclectic Period.
3. Number of divisions to be determined by the Committee Chair.

ARTICLE VIII: Hole-in-One

1. Anyone making a Hole-in-One on a regulation 18 hole golf course with a USGA rating will be included and treated the same as those who make the Hole-in-One during regular competition at Bellevue Golf Course.
2. There will be an annual celebration at the final award luncheon.

ARTICLE IX: Obligations and Discipline

1. The acceptance of membership in the Club shall bind each member:
   a. To comply with the rules and regulations of the Club and the rules and regulations governing the Bellevue Municipal Golf Course adopted by the City of Bellevue or any department or agency thereof,
   b. To accept and uphold all decisions of the Board of Directors of the Club acting within its jurisdiction.
2. The refusal or neglect of a member to comply with such rules and regulations, or with the decisions of the Board of Directors, shall render such member liable to suspension or expulsion by a two thirds (2/3) affirmative vote of the Board of Directors.
3. No member may be expelled from the Club without formal written charges from the Captain of the Bellevue Women's Club, and an opportunity having been given to such member to be heard and to present witnesses and evidence in her defense.

ARTICLE X: Parliamentary Authority

1. Roberts' Rules of Order shall be the parliamentary authority of all matters not covered by the Constitution and By-Laws of this Organization.